

PIP 2018

Minutes

19:30 27th September 2018 @ The Bell public house.

Present: Adrian B, Clare S, David K, Corinne G, Steve H, Colin, Jemma, Dee, Bev, Nigel

1. Date of 2018 PIP.

It was decided on the 14th July for 2018's PIP so that it did not clash with Yeovilton which is on the 7th July. Newt were going to be informing us of their next date but their meeting was cancelled and we did not hear from them.

2. New ideas were discussed but nothing formalised. All committee members are asked to have a think about this for the next meeting.

3. More help on the day. It was agreed that it is not fair that some organisers do not get to have any time with their families on the day. Extra bodies are available for this year on the day and we will be increasing the number of security guards as well. Dee is also going to see if there are some older Scouts available to help on the day and the day on the Sunday clear up for which we would give a donation?

It was agreed that the stewards we had this year were a great help, we will be booking four again to help with the change over period and the evening?

4. We need to make sure that letters of thanks to all the sponsors. This job is to be delegated.

5. Jobs - To be delegated

a) Safety / Security

Adrian has agreed to do this again this year. This will include updating the Risk Assessments, Event Management Plan booking security guards and attending the SAG meeting.

b) All things music (Bands, Stage & Sound Equipment) & plant hire
David has agreed to take this on.

c) Daytime Stalls

Corinne will handle all the bookings again and with some help do the greeting and allocating of pitches.

d) Food Stalls and Evening Stalls

Adrian will handle all the food stalls again.

e) Daytime Entertainment (Displays & Arena)

Corinne, Dee & Bev (with Yamina hopefully) will organise and run the daytime entertainments.

f) Bar (Staffing & Ordering)

Steve & Nigel

f) Electronic Media

Clare will handle the web site and FB

g) Accounts

David G wants to get more involved this year but was unable to attend the meeting. Davis K has suggested that this may well be a good job for him.

h) Any other jobs ?

TBA

6. More Volunteers / Committee Members

All committee members were asked to see if they can get any more people involved

7. Other events (i.e. Fish & Chip lunch again) etc

It was agreed that another Fish & Chip lunch event should be organised in January. Another idea was to have a village tidy up morning and invite people to get involved and have a BBQ & refreshments at the rec for those who help. An Easter egg hunt next year was also agreed. All these ideas will be discussed in more detail post meeting.

8. Other causes / donations.

Preschool. A letter was received from the preschool requesting the possibility of a donation. It was agreed that we will write to them and see what they are fundraising for specifically so that we could decide.

Dee's family phone box library project. It was agreed that PIP would purchase the replacement glass for the phone box. (£220 + VAT)

A donation to Flower Show to sponsor prizes for a couple of categories. We will contact the FS committee to discuss.

Present for Fred (footpath man). It was agreed that the work done by Fred around the village footpaths is excellent and we would like to give him a £200 voucher so that he can buy some decent equipment like loppers etc.

Defibrillator donation for Parish. PIP has already pledged £500 towards the defibrillator but has also agreed to move the £750 already allocated to benches for the park (as these can be done with CIL when we do more improvements) to the

defibrillator pot.

It was also agreed to have a notice board up at the rec. We will look at some quotes for some options.

We have also agreed to buy some second hand racking to put in the old TME building for storage. DK supplied the current racking in the pavilion for nothing but it not fair to ask him to do it again for free. This racking would also be used at PIP events so would save DK supplying bringing racking down every time.

We are also going to be looking at the possibility of purchasing some commercial grade Pop Up gazebos to use instead of hiring the large marquee each year. AB will look into what is available for the next meeting.

Meeting closed at 21:15